|  |  |
| --- | --- |
| **Application Form** |  |
| **Reference Number:** |  | ***Please refer to the vacancy advertisement*** |
| **Application Number:** |  | **(For office use only)** |
| **Post Title:** |  | ***Please refer to the vacancy advertisement*** |



|  |  |
| --- | --- |
| **1.** | **Personal Details** |
| Last Name / Family Name: | First/Given Name(s): | Title: |  |
|  |  |  |  |  |
| Address: |  |
|  | Post Code |  |
| Telephone Numbers: | Daytime |  | Evening |  |
| Mobile |  | E-Mail Address: |  |
| **2.** | **Present or Most Recent Employment** |
| Employer’s Name: |  |  |
| Employer’s Address: |  |
|  | Post Code |  |
| Post Title: |  |
| Dates of Appointment: | From |  | To | [ ]  | Present, or |
| [ ]  | Date |  |
| Main Responsibilities:*(Do not overrun the page boundary; continue on a separate sheet if necessary)* |  |
| Period of Notice Required: |  | Salary / Wage: £ |  |  | [ ]  Full-Time[ ]  Part-Time |
| If unemployed, then please give a brief outline of your current situation / occupation (including any voluntary work):*(Do not overrun the page boundary; continue on a separate sheet if necessary)* |
|  |

|  |  |
| --- | --- |
| **3.** | Icon  Description automatically generated**Previous Employment (**Please start with the most recent. Include all paid / unpaid / voluntary work)*(Do not overrun the page boundary; continue on a separate sheet if necessary)* |
| Dates of Appointment:From To | Employer’s Name: | Post Title: | Main Responsibilities: | Reason for Change: |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |
| --- | --- |
| **4.** | Icon  Description automatically generated **Education (**Include relevant professional and technical qualifications.)  |
| School / College / University / Professional Body: | Qualification Obtained: | Grade / Level: | Date Obtained: |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |

|  |  |
| --- | --- |
| **5.** | **Training (**Please list only those courses *relevant* to this particular post.) |
| Approximate Start Date: | Course Title: | Approximate Duration: | College or Organisation: |  |
|  |  |  |  |
|  |  |  |  |
|  |



|  |  |
| --- | --- |
| **6.** | References |
| Please give the names of people who could provide a reference regarding your suitability for the post for which you are applying. One of these should be your present or most recent employer. School / College leavers should give the names of lecturers / tutors / headteachers. You should *not* give friends or relatives as referees.Please note that for all academic posts (including research and teaching posts), the names and addresses of *three* referees should be provided. |
|  | Referee n°1 | Referee n°3 | Referee n°3 |  |
| Name |  |  |  |  |
| Job Title |  |  |  |
| Address |  |  |  |
| Post Code |  |  |  |
| Telephone Number |  |  |  |
| E-Mail Address |  |  |  |
| May we request a reference prior to interview? | [ ]  Yes[ ] No | [ ]  Yes[ ] No | [ ]  Yes[ ] No |
|  |

|  |
| --- |
| **7. Supporting Documents** |
| Please outline how you consider that your knowledge, skills and experience meet the criteria in the person specification. As this is an academic or research post, please also provide details of publications, unpublished research, a comprehensive CV, grants, etc.Any additional information should be firmly attached to this form, marked clearly with your name, the job reference number, and the post title. |

|  |  |
| --- | --- |
| **8.** | **Reminder of Complementary Documents to be added to the Application Form** |
| * A detailed motivation letter explaining the candidate’s general interest in the project
* A curriculum vitae listing all academic qualifications, relevant research experience and previous publications
* Name, affiliation, e-mail and phone number of three referees who can be contacted if necessary
* A copy of the passport/ID, PhD and master diploma
 |

|  |  |
| --- | --- |
| **9.** | **Declarations** |
| To the best of my knowledge and belief, I have not lived or exercised my main activity in Belgium for more than 12 months over the past 5 years. As such, to start as a Red-SPINEL Post-Doctoral Fellow based at the IEE-ULB in Brussels I will be moving to Belgium and establish my residency in Belgium**.** **YES NO****WHERE REQUIRED, EVIDENCE OF QUALIFICATIONS WILL BE NECESSARY PRIOR TO COMMENCEMENT OF EMPLOYMENT.** |
| To the best of my knowledge and belief, the information contained in this form is accurate. I understand that giving false information, or failure to supply details, will invalidate an offer of employment, or lead to termination of employment. I agree to this information being used for legitimate purposes connected with recruitment and selection monitoring, and understand that this record will form the basis of my personnel record if I am the successful candidate.**Please note that, in submitting this application, you have accepted these terms, and agree to this declaration.****WHERE REQUIRED, EVIDENCE OF QUALIFICATIONS WILL BE NECESSARY PRIOR TO COMMENCEMENT OF EMPLOYMENT.** |
| Signed: (*type* your name if e-mailing this form) |  | Date: |  |  |
|  |

|  |  |
| --- | --- |
| **10** | **Submission of This Application** |
| **Before 5pm (C.E.T) on 1 June 2023** The following application documents are to be consolidated **into one single PDF** file sent by email to Dominique Dembour (Dominique.Dembour@ulb.be) and Luca Tomini (luca.tomini@ulb.be)  |